

The Bosco Centre	
<b>Policy:</b>	<b>Lone worker policy</b>
<b>Applies to:</b>	<b>College, Independent school, Nursery and Youth clubs</b>
<b>Reviewed:</b>	<b>October 2018</b>
<b>Next Review:</b>	<b>October 2019</b>

### Statement

People who work alone without direct or close supervision for any length of time are lone workers. It is our duty at Bosco to minimise the risk to both children /young people and staff, and to ensure that this situation is avoided.

At Bosco we have the duty to ensure the safety, health, and welfare of our staff as well as our children. It is the duty of the Principal and Nursery manager (Nursery staff only) to:

- Make an assessment of the risks to staff members who are/ may be/ lone workers during the working day.
- Implement procedures to ensure all staffs' health and safety at work, but particularly in the case of a lone worker.
- Ensure that procedures are strictly followed
- Provide and record training
- Monitor and review procedures yearly, updating when appropriate.

**Nursery Staff / Lone workers (see Nursery Lone Workers Policy)**